

CHANGE OF ADDRESS – OFFICIAL NOTICE
JOINTLY HELD LEASE
For the Oil, Gas, and Minerals Division
New Mexico State Land Office

Commissioner of Public Lands
Post Office Box 1148
Santa Fe NM 87504-1148

Dear Commissioner:

The undersigned jointly hold title to the following Lease of record with the New Mexico State Land Office:

Oil & Gas ☐ **Mineral** ☐ **Subsurface Agreement** ☐

Lease # _____ Assignment # _____ OGRID # _____
(Please list multiple leases on an attached page) (must be the same for each lease)

We request that all official notices from your office required to be sent pursuant to the lease terms be sent to the new address set forth below, and said address shall remain unchanged in your records unless and until expressly directed, in writing, jointly, by authorized persons from the companies of record. We further represent that we have full authority to sign on behalf of our respective company and to execute such changes set forth herein.

Both parties consent notices should be sent to the following:

Company Name	Person Granting Authority	
Telephone	Email Address	
Signature	Authority / Title	Date
Company Name	Person Granting Authority	
Telephone	Email Address	
Signature	Authority / Title	Date

PREVIOUS Address:

P.O. Box or street address

City

State

Zip Code

NEW, CHANGED Address:

Moving to a new OGRID: YES ☐ NO ☐

NEW OGRID:

Attn: *(If left blank, will default to Land Manager)*

Telephone

P.O. Box or street address

City

State

Zip Code