Company Logo

Requestor Name
Title
Address
City, State, Zip
O: XXX\_XXX-XXXX
Requestor Email Address

[Insert Date]

continuous.

## Via Email & Fedex Overnight

Ms. Stephanie Garcia Richard Commissioner of Public Lands New Mexico State Land Office P.O. Box 1148

Santa Fe, New Mexico 87504

Attn: Allison Marks, Director of Oil, Gas and Minerals Leasing (amarks@nmslo.gov)
Denise Gallegos, Oil and Gas Lease Manager (dagallegos@nmslo.gov)

Meghan Bransford, Management Analyst (mbransford@nmslo.gov)

RE: Extension by Rework -or Paragraph 15

Pertaining to [WELL NAME plus API No.] and NM State Oil & Gas Lease XX-

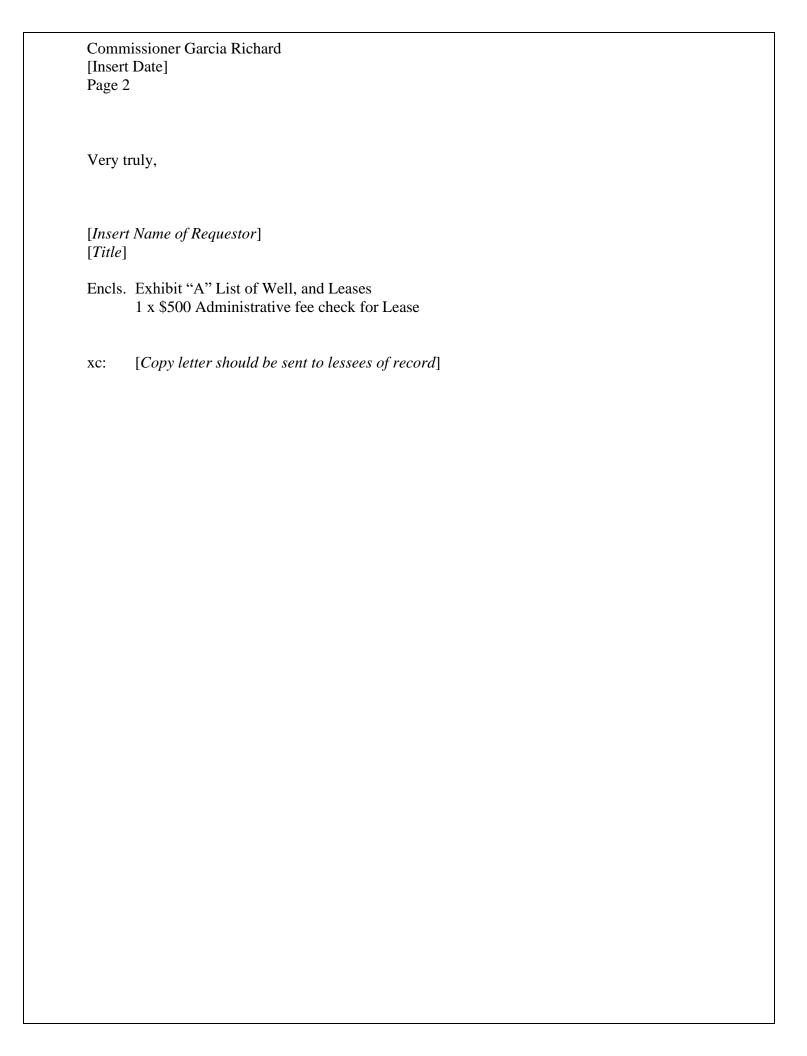
XXXX-XXXX

## Dear Commissioner Garcia Richard:

| [Insert name of operator], is the operator of and working interest owner ("Operator") in            |
|---|
| the wellbore of the [Insert Well Name(s)] (API No) (the "Well"), which is                           |
| currently holding the captioned state oil and gas lease by production ("Lease"). [Insert Lessees of |
| Record] is the lessee of record of the Lease(s). The purpose of this letter is to invoke the rework |
| provision in Paragraph 15 of the Lease(s).  |
|   |
| Operator obtained production on the Well on [insert last date of production                         |
| from the well], but it has now since ceased producing due to [insert description of mechanical      |
| issues] and requires rework operations. Because production from theWell holds the                   |
| Lease(s), Operator respectfully requests to invoke Paragraph 15 of the Lease(s), the rework         |
| provision, to extend the Lease(s) during rework operations. Per the provision, Operator             |
| understands that such operations must be diligently prosecuted in good faith with no cessation of   |
| more than twenty (20) consecutive days, and we shall provide operational updates on the rework      |
| operations every thirty (30) days until either production on theWell is established and             |

A check in the amount of \$500.00 for the administrative fee associated with invoking the rework provisions in the Lease(s) has been included with this letter.

Operator is available to discuss this matter further in person or otherwise. Please do not hesitate to reach out with any questions.



Commissioner Garcia Richard [Insert Date] Page 3

## Exhibit "A"

| WELL NAME | API | PRODUCING FROM OGL(s) | SHUT-IN DATE |
|-----------|-----|-----------------------|--------------|
|           |     |                       |              |

| COMMUNITIZATION<br>AGREEMENT NAME | PUN;<br>EFFECTIVE<br>DATE | NMSLO OGL(s) IN<br>CA | LEGAL DESCRIPTION  |
|-----------------------------------|---------------------------|-----------------------|--|
|                                   |                           |                       | (Use the same description as listed on the NMSLO Portal) |

| NMSLO OGL NUMBER | ISSUE<br>DATE | LEGAL DESCRIPTION                  | LESSEE OF RECORD |
|------------------|---------------|------------------------------------|------------------|
|                  |               | (Use the Section, Township, Range, |                  |
|                  |               | Quarter/Quarter description.)      |                  |
|                  |               | For example:                       |                  |
|                  |               | T25S, R25E, SEC 16, NWNW, SWSE,    |                  |
|                  |               | E2                                 |                  |