



ONLINE Version
New Mexico State Land Office
Oil, Gas, and Minerals Division
Request for Change of Annual Rental Payor
Designating Third Party as Payor

We, _____ **Lessee of Record** of
leases(s) number _____

_____ [*attach additional page if necessary*] to which this request applies,

AND _____ **Third Party**, do

hereby concur and agree that future billings from the New Mexico State Land Office (SLO) for annual rentals of the specific leases identified above be sent for payment directly to this Third Party designee:

Attention: _____ Telephone _____

Company: _____

Address: _____

City ST Zip: _____

I, the **Lessee of Record**, understand that this designation does not relieve me as Lessee of Record of any payment obligations under my leases(s), and any nonpayment of SLO billings or invoices by the **Third Party** designee shall be deemed as nonpayment by me, the Lessee of Record. As Lessee of Record, I acknowledge that the changing of billing to a third party designee is done strictly as an administrative convenience for the Lessee of Record and is not a waiver by the SLO of any performance obligations of the Lessee of Record under the terms of the leases identified above with the SLO.

Signatures below indicate mutual agreement and concurrence of Lessee and Third Party.

LESSEE OF RECORD

THIRD PARTY – COMPANY NAME

By _____
PRINT NAME

By _____
PRINT NAME

Title _____

Title _____

SIGNATURE DATE

SIGNATURE DATE

NOTE – **Both parties** may want to consider filing an *assignment of record title ownership* for the leases(s) referred to in this agreement.